INSTITUTION OF WATER & ENVIRONMENT (INDIA)

MINUTES OF THE 13th GOVERNING COUNCIL MEETING

Held on: 20th May, 2018 (Sunday),
Venue: Hotel "Park Inn by Radisson", I. P. Ext. Delhi.

The 13th Council meeting of the "Institution of Water & Environment (India)" was held on 20th May, 2018 at Hotel "Park Inn by Radisson" I.P. Extension Delhi to discuss the Agenda circulated to the Council Members through Email & in hard copy. Following Council members were present:

S.No.	Name of the Council Member	S.No.	Name of the Council Member
1	Er. Anil Kumar Srivastava (V.P.-2)	11	Er. Dineshwar Prasad Singh
2	Er. Prem Kumar Asudani (VP-3)	12	Er. Kunwar Prateek
3	Er. Ravi Rastogi (SDG)	13	Er. Pankaj Jain
4	Er. Vijendra Vikramaditya (DG- F)	14	Er. Rakesh Kumar Agarwal
5.	Er. Durga Prasad Singh (DG- P)	15	Er. Ram Mohan Kant
6	Er. A. D. Sharma	16	Er. Ravi Kant Garg
7	Er. Akhil Kumar Mittal	17	Er. Ravindra Kumar
8	Er. Alok Rastogi	18	Er. Sunil Kumar "chairman, UK centre of IWE(India)"
9.	Er. Ashok Kumar Kakkar (Ex. Chairman, UK State centre of IWE(India)	19	Er. V.K. Jain
10.	Er. B. S. Chahar	20	Er. Vinay Pal Singh.

Scanned copy of the presence on register page given as Annexure-**1**.

SDG welcomed the members specially those who came from Dehradun, Kanpur, and Agra and from different parts of the NCR to attend the meeting and showing their concern for upgrading the image of the Institution by resolving the on-going issues that are dangerous for the unity of the Institution. He informed the house that this meeting has been convened as per the directives of the Council issued in the 12th reconvened Council meeting held on 06.03.2018 at the above mentioned venue. The President was requested to fix up date and venue for the meeting but having no response, the meeting was first fixed for 22nd April, 2018, but due to having compound fracture in SDG's right leg, the programme of this meeting and fourth AGM was rescheduled for 20th May 2018. SDG told that the President was requested to chair the meeting and notice along with Agenda note was forwarded to all the Council members by e-mail. The house unanimously thanked the SDG for his continuous efforts to bring peace and unity amongst the members of the Institution.

The scheduled time for today's Council meeting was fixed at 11.30 AM but the President did not arrive even after more than 45 minutes neither did he sent any information about his late arrival. Therefore, as per rule and practice SDG proposed Vice President-2, (Er. Anil Kumar Srivastava) to Chair the meeting. With the thumping majority of the house, Vice President-2 was requested to chair the meeting which he kindly accepted and chaired the 13th Council

meeting. Vice President on chair welcomed the Council Members for attending this meeting to discuss important issues as provided in the Agenda. He requested the SDG to start agenda wise discussions to take the views of the Council members.

AGENDA ITEM NO 13.01

Confirmation of Minutes of 12th reconvened meeting held on 06th March 2018

It was informed that Comments in support of the minutes were received from many council members but no adverse comment received or modification was suggested. Therefore, the Minutes of the last Council Meeting (06-3-2018) were confirmed. In continuation, with the permission of Chair, Mr Ravindra Kumar proposed that since all proceedings related to election of office bearers till 06.03.2018 were declared illegal, unconstitutional, null and void by the Council in its 12th reconvened meeting held on 06.03.2018, declaration of result on 21.03.2018 by Mr. K C Wadhwa, Chairman, BoS and calling New Council meeting by a fellow member on 17.05.2018 should also be declared illegal, unconstitutional and thus should be treated as null and void. The house with thumping majority passed the proposed resolution by Mr. Ravindra Kumar and also passed the resolution put up by a council member that calling fourth AGM on 17 June 2018 by unauthorised signatory is illegal and undesirable. The Council advised the SDG to circulate this decision of the council to all the members and also report the matter to the Registrar of Societies.

With the above deliberations and consent of all the members present in the meeting, the minutes of the 12th reconvened meeting as placed in Annexure-1A of the Agenda were approved by the council.

AGENDA ITEM NO 13.02: Discussion on Annual Report for the year 2016_17

(1) The council took notice of the contents provided in para 1.3 of the Annual Report 2016-17 and suggested that following sentence be inserted in this para before the sentence "The council will meet at an interval of three months and shall be empowered to take all policy decisions, sanction the budget and expenditures."

"In the second council meeting held on 8th June 2014 at Hotel Suryaa, New Delhi, **the Council approved that all the 40 founder members will be the member of the council up to 12 years w. e. f. 01.04.2014."**

(2) In continuation to above suggestion of the Council and with the permission of the Chairperson on request of members present, discussion started on delay in electing new team of the office bearers. Council members present unanimously agreed that the election should have been conducted before the expiry of the term of the team of the office bearers whereas the 3rd AGM was held on 27th march, 2017 at Hotel "The Radisson Blue", Kaushambi, Ghaziabad. The agenda to conduct election of the office bearers, whose term was expiring on 31st March, 2017 should have been put before the AGM for deciding the mode of election or continuing the existing team for an additional term of three years. **After a lengthy discussion and valuable views of the Hon'ble members, the council with majority advised that in future the General Body meeting should be called at least six months before the expiry of the term of the office bearers so as to install the new team for next term on 1st April of the year.**

(4) The council also discussed at length about the strength of the Governing Council as provided in para 1.3 of the Annual report. SDG informed that the strength of the present Council is 44, a list of the present Council members is enclosed in Appendix-1 of the Annual Report. SDG informed that the para 11 in Rules and Regulations in registered MoA of the Institution specify minimum strength of 7 members and maximum strength of 21 in the Governing Body, Whereas the Council in its various meetings decided different strength and term of the Council members and finally decided the strength as 50 members in the Council and 12 years term of the 41 founder members and for remaining 9 members 3 years. The Council reaffirmed the above already finalised decisions taken in earlier meetings. The details related to the strength of the council and term of Council members in council as provided in minutes of various meetings are given as below;

The issue was decided in the first meeting of desirous persons on 2nd march 2013 at Civil Services Institute, Kasturba Gandhi Marg, New Delhi. .

The relevant part of the Minutes of the Meetings is given below.

INSTITUTION OF WATER & ENVIRONMENT (INDIA)
MINUTES OF MEETING (2nd March 2013)

A meeting of the proposed 'INSTITUTION OF WATER & ENVIRONMENT (INDIA) was held on March 2, 2013 in the Orchid Hall of the Civil Services Officer's Institute, Kasturba Gandhi Marg, New Delhi to discuss the formation of the Institution. ----------

"Er. J.C. Singhal also explained different forms of membership in the Institution**. It was decided that founder members will remain the Council members for minimum of 12 years and there will be about forty Founder Members of the Institution**. It was further ……calendar year"

Till the date of submitting application for registration of the Institution in May 2013, more than half of the founder members were not available for signing the formats; their name could not be included in format given in para 5&6 of the MoA. The Institution got registered on 16th December, 2013. After Registration of the Institution, the first meeting of the Founder members was held on 18th January, 2014 in the Executive office of the Institution at Ghaziabad. Relevant part of the minutes showing decision on term of the founder members in the Council is given below. In this meeting more than 25 founder members were present.

(a) INSTITUTION OF WATER & ENVIRONMENT (INDIA)
MINUTES OF MEETING.

A meeting of the Founder Members of the 'INSTITUTION OF WATER & ENVIRONMENT (INDIA) was held from 12.30 PM in the Executive Office of the Institution at S-2, IIIB-2, Nehru Nagar, Ghaziabad on 18.01.2014 to discuss various issues related to further Action Plan for the Institution after its registration under the Societies Registration Act XXI of 1860 on 16.12.2013. Presence in the meeting is shown in the attached sheet. Minutes of the meeting are as following**:**

"6 **Er. J.C.Singhal informed that all Founder Members of the "Institution" will be the Council member of the Institution" throughout their active life.** In addition to these Council members there is a need to co-opt renowned personalities / head of various Institutions or Undertakings working in the field of "Water & Environment" for the Council. Present members gave their suggestions and it was decided to Co-opt at least two members for the time being. With the consent of all the members the Core Committee was authorized to choose two names out of the deliberations in the discussion held in the meeting."

(b) The matter related to the strength of the council and enrolment of the founder members as life fellow was brought before the council in its first meeting held on 9th March, 2014 at hotel "The Suryaa" New Delhi under agenda item no.01.02 and 01.13. The relevant part of the minutes is given below:

INSTITUTION OF WATER & ENVIRONMENT (INDIA)
MINUTES OF THE FIRST COUNCIL MEETING

Held on: 9th March, 2014 (Sunday).
Venue: Hotel "THE SURYYA", New Friends' Colony, New Delhi.
The first Council meeting of the "Institution of Water & Environment (India)" was held to discuss the Agenda circulated to the Council Members through Email & in hard copy. Presence of the members in the meeting has been registered as given in Annexure-1.

AGENDA ITEM NO.01.02: Enrolment of Membership.

Presented by: Iwean Anil Kumar Srivastava, Vice president-2
The Council approved the proposal for the enrolment of 40 founder members as Life Fellow. For rest of the applicants …….. Council for approval of their enrolment. Secretary & Director General informed that the enrolment certificates of all the 40 founder members have been got printed. The President requested Dr. Atul Kumar Mittal to distribute the certificates to the founder members present in the meeting. Certificates as shown in Annexure-6 of the Agenda were handed over in the meeting with cheers by the present.

AGENDA ITEM NO.01.13:

Adoption of Designated & Nominated Council Members.

Presented by: Iwean J,C,Singhal, President.

As per Agenda, it was proposed to adopt representatives of following Authorities / Departments as Designated & Nominated Council Members:

……..
……..

The Council decided that out of suggested list a maximum of 5–10 designated members be adopted in the Council. The President was authorised to take decision in this matter.

In addition to above, 2 or 3 nominated members may be adopted in council. President may take decision to this effect. The tenure of these nominated members shall be for 1 year.

Council also decided to keep the strength of council members up to 50.

(C) The matter was again discussed and finally decided in the second council meeting held on 8th June, 2014 at Hotel "The Suryya" New Delhi. The relevant part of the minutes is given as below:

INSTITUTION OF WATER & ENVIRONMENT (INDIA)

MINUTES OF THE SECOND COUNCIL MEETING

Held on: 8TH JUNE, 2014 (Sunday).
Venue: Hotel "THE SURYYA", New Friends' Colony, New Delhi.

The second Council meeting of the "Institution of Water & Environment (India)" was held to discuss the Agenda circulated to the Council Members through Email & in hard copy. Presence of the members in the meeting has been registered as given in Annexure-1.

Agenda Item No.2.11

Any other Agenda with the permission of the Chair.

---------The issue was discussed and it was also found in MoA that all founder members will be member of the Council for 12 years. The Council approved that all the 40 founder members will be the member of the council up to 12 years w.e.f 01.04.2014. Hence the strength of the council will be 40 founder members+10 nominated members.----------"

SDG informed the house that according to above decisions, list of founder members in Governing Council is being submitted to the Registrar of Societies from last three Annual Report of the Institution but till date nothing has been done for the amendment in para 5 & 6 of the MoA and para-11 of the rules and regulations. The issue related to the term and number of the founder members in council was discussed in length. The council with majority resolved the issue as following:

1. It was reconfirmed that the 41 founder members will represent the council for 12 years w.e.f 01.04.2014
2. It was reconfirmed that the total strength of the council shall be 50. Out of which 41 founder members, state chairmen (if they are not the founder member), co-opted members. The term of the remaining 9 members in the Council will be three years provided the coopted member is member of the Institution or office bearer. For coopted members
3. It was also resolved that the SDG should initiate amendment in rule 11 of rules and regulations and rule 5 & 6 of MoA. For this formats be forwarded to all the founder members whose signature don't exist in para 6 of MoA. The amendment to this affect be done in MoA and rules and regulations. **With above amendments suggested by the council, Annexure-1 of Annual Report of 2016-17 was approved by the council for consideration in AGM.**

Agenda item No. 13.03: Discussion on Audited Accounts and Balance Sheet

Director General (Finance) informed the council that all the state centres were requested to send the balance sheet for compilation of the accounts to enable the preparation of the Audited

accounts and balance sheet of the Institution. Only Uttarakhand state centre sent the Audited accounts and balance sheet. The house appreciated the efforts of Er. Sunil Kumar, Chairman and Er. Ashok Kumar Kakkar, Ex- Chairman. Punjab and Madhya Pradesh centres informed that their bank account was opened after March 2017, thus their audited account and balance sheets were not required. . Delhi State centre, Chhattisgarh & Jharkhand State centres sent the copy of their bank pass books/statements. Chhattisgarh Centre, Raipur also sent copy of vouchers and S.o.E. The issue was also brought to notice of council in 12th council meeting held on 6th March 2018. The income tax due to Chhattisgarh State centre was paid by the Head Quarter as per decision of the last council. . DG (F) informed that the accounts of the Institution have been got prepared and audited. Income tax of Rupees 26400 has been paid. The income tax return for the year 2016-17 was filed before the last date 31st March 2018 to avoid penalty. The audited accounts and audited balance sheet with auditors report is placed before the council as annexre -2 of Annual Report. DG (F) informed that the balance sheet has been signed by him and the SDG. The scanned copy of the same was sent to the President for his signature. Even after three requests vide E-mails, the President did not respond and has not returned the signed copy of balance sheet. He requested the house that since the President did not returned the signed copy which is required in Annual Report 2016-17 of the Institution, the chairperson of the today's meeting may be requested to sign the balance sheet as acting President for further necessary action. . The council unanimously agreed to the proposal of the DG (F) and recommended to put up balance sheet for approval in AGM. .

Also, the expenditures incurred during Financial Year 2017-18 amounting to Rs. 1, 26,000.00 as per attached statement was put up before council for approval which was approved by the council. The Council further advised that in every council meeting quarterly statement of account be put up for the knowledge of council and for maintaining transparency.

Agenda Item No. 13.04

DG(F) informed the house that the proposal to appoint auditor for the year 2017-18 are given an Annexure-3 of the Annual Report 2016-17. He told that for last financial year the auditor charged Rupees 8500+GST/- for auditing accounts and preparing balance sheet and auditors report. Another person Shri Rakesh Kumar Jain charged Rupees 11000/- for preparing accounts of the Institution including Head Quarter and Chhattisgarh, Delhi NCR and Jharkhand State Centres. For the financial year 2017-18 M/S Aggarwal Kamal Kumar and Associates, New Delhi (CA) has demanded Rupees 10000+GST/-, for audit report and balance sheet. and Mr. Rakesh Kumar Jain has Quoted Rupees 10000/- for Head Quarter + Rupees 1500/- per centre for preparing accounts and statutory records. The council recommended the proposals for approval of AGM.

D G (F) put up before council a proposal to open another account in the bank at a centrally located place in NCR to facilitate President/ Secretary and Treasurer to operate conveniently. Council authorised the new incoming team of the above three to take action after the advice of C A.

Agenda Item No. 13.05

The council has already discussed the issue under agenda item number 13.02 and recommended the extension of sitting team of the office bearer's w.e.f. 01.04.2017 till swearing

in of new team of office bearers and with an advice to get conducted the election of office bearers six months before the expiry of term of office bearers.

Agenda Item No. 13.06

Since the term of office bearers has already expired on 31.03.2017 and elections had been declared null and void being unconstitutional, illegal, non-transparent procedure adopted by the Chairman, BoS, the council recommended to consider the matter related to the election on various posts of office bearers before the AGM scheduled for today afternoon. The council was of the opinion that at least one office bearer should be from the sitting team of the office bearers. DG (F) pointed out that as per para 20 (iii) of the rules and regulations in MoA the term of SDG in office can be extended for successive term of three years. He proposed that if the house and SDG like, the term of SDG can be extended for three years. SDG refused to continue for next term but when the entire house requested SDG to continue in team of office bearers, the SDG agreed to contribute his support to the Institution and thank all the council members present in meeting. The Council with thumbing majority and unanimously approved the extension of Iwean Ravi Rastogi SDG for the next term of three years. It was resolved that for election on other posts of office bearers recommendation of the council be forwarded for election in AGM.

Agenda Items 13.06.01 to 13.06.04

Discussed, agreed and recommended to be finalised in AGM.

The meeting concluded with vote of thanks from the Chairperson who invited all members of the Institution for lunch.

(Ravi Rastogi)
Secretary & Director General
IWE(India)

(A.K. Srivastava)
Chairperson/ Vice Presdent-2
IWE(India)

INSTITUTION OF WATER & ENVIRONMENT (INDIA)

Ref. No. MOM/13th council/2018-19 Dated: 23/05/2018

Above minutes are forwarded to all the Council members for their valuable suggestions/ comments which should reach to the undersigned latest by 07.06.2018 failing which, these minutes shall be circulated and shall be put up as such for confirmation in the next meeting

(Ravi Rastogi)
Secretary & Director General (IWE)

Annexre-1

PRESENCE OF MEMBERS IN 15 Council meeting. HELD IN HOTEL "PARK INN BY RADISSON" I.P. Ext. DELHI ON 20.05.2018

S. No.	NAME OF THE COUNCIL MEMBER	MEMBER SHIP NO.	Mobile	Signature
1.	D. P. Singh	Founder Member	9717510540	
2	R. K. Garg	—do—	9910815451	
3.	V. P. Singh	—do—	9911199375	
4	V. K. Jain	—do—	9560055642	
5	Sunil Kumar	—do—	9411106714	
6	Anil Kumar Swarta	—do—	9717479992	
7	Vijendra Vikramaditya	—do—	9911142932	
8.	RAVINDRA KUMAR	—do—	9411110634	
9	Ravi Rastogi	—do— SM	9910682200	R. Rastogi
10	A. K. Mitra	—do—	8130422779	
11.	R. K. Agarwal	LF-0031	9540240719	
12	R M Kaul	LF 0029	9910266424	
13	A. K. KAKAR	LF-0012	9412075259	
~~14.~~	~~Hakim Singh~~			
14	Alok Rastogi	LF-0016	9958447334	
15	A. D. Sharma	LF 014	9810211404	
16	D. P. Singh.	LF-0020	9413163256	
17	Kumar Platik	LF-0023	9971245996	
18.	B. S. Chahar	LF 0017	8006991574	
N.C. 19	A. K. Rai.	LF-0020	9650318281	
N.C. 20	T. S. [illegible]	LF-0076	9711772626	
21.	Pancoj Jain	LF-0027	9910658833	
22.	P. K. Assudani			

Annexure-2

Institution of Water & Environment (India)

Expenditure during Year 2017-18

Date	Vr. No.	Cheque No.	Amount	Details
22.06.17	1	000072	8625.00	Agarwal Kamal Kumar for the year ending 31.03.16
22.06.17	2	000073	8500.00	Rakesh Kumar Jain for the year 2015-16
09.07.17	3	000074	2100.00	Starnet for website of IWE
09.07.17	4	000075	3186.00	Mr. Avdhesh Kumar for attending 11th C.M. at Bhopal
19.11.17	5	000076	20000.00	Mr. K.C. Wadhwa as an advance for election process
19.11.17	6	000077	3430.00	Mr. A.K. Dubey TA bill for attending 11th council meeting at Bhopal
19.11.17	7	000078	3430.00	Mr. R.N. Arora TA bill for attending 11th council meeting at Bhopal
19.11.17	8	000079	3430.00	Ravi Rastogi TA bill for attending 11th council meeting at Bhopal
19.11.17	9	000080	3430.00	Mr. K.C. Wadhwa TA bill for attending 11th council meeting at Bhopal
19.01.18	10	000081	7319.00	Ravi Rastogi for expenses from pocket photocopy/sect. assistance etc
03.03.18	11	000082	28750.00	Hotel Park Inn for meeting
28.03.18	12	000084	26400.00	Income Tax Paid for year 16-17
28.03.18	13	000085	7400.00	Balajee Memories for recording 12th reconvened meeting held on 06.03.18
Total Expenses		**1,26,000.00**		

Head Wise Break up of Expenditure

S.No.	Head	Amount
1	Legal	17125.00
2	Publicity	2100.00
3	T.A.	16906.00
4	Advance against Sh. K.C. Wadhwa	20000.00
5	Printing Stationary	7319.00
6	Conferences	36150.00
7	Income Tax	26400.00
	Total Exp.	**126000.00**

Receipt During 2017-18

Receipt No.	Cheque No.	Date	Amount	Name
232	095023	23.03.17	6000.00	Mr. Ajay Mohan
233	747194	07.04.17	6000.00	Mr. C.K. Tyagi
234	RTGS	10-17	6000.00	Mr. Girish Chand Joshi
235	001039	27.11.17	4000.00	Dr. Sudhir Kumar Calla
236		23.12.17	6000.00	Mr. Jagdish Kumar Bassin
237	935901	17.11.17	4000.00	Mr. Chandan Singh Rajwar
238	935903	17.11.17	4000.00	Mr. Subhash Chandra
239	935902	17.11.17	4000.00	Mr. Anupam Ratan
240	RTGS		3000.00	Mr. Rajendra Prasad Jamloki
	Total Amount		**43000.00**	

RAVI RASTOGI
SDG

VIJENDRA VIKRAMADITYA
DG(F)